

2025 Seasonal Employment Application

Please include a current resume with your application. It should detail education history, all current certifications (or relevant expired certifications), and related jobs, skills or experiences.

Name:	Pronouns:
Current/School A	Address:
City/State/Zip: _	
Permanent Addre	ess:
City/State/Zip: _	
Phone: (Home)_	(Work/School) (Cell)
E-mail:	
	or circumstance involving you or your background that would call into question your being entrusted with guidance, and care of young people? Yes No
Explain if Yes	
Medical Concerns	s or Allergies:
Are you under 18	8 years of age? Yes No
Are you US Sailin	g Certified? YesNo
If yes, what Level	(check the line to the left of the certification you hold): \Box Level One Instructor \Box Level Two Instructor
\Box Level Three Co	ach 🗆 Level Three Head Instructor 🗆 Level One Instructor Trainer 🗆 Level Two Coach Trainer
Do you have a cu	rrent CPR/First Aid Card?YesNo
Do you have a bo	ater's license? YesNo
Have you ever ap	plied to CSC before? Yes No If yes, when?
1. Position Desir	ed- if interested in more than 1 position please indicate your order of preference for all desired positions:
A. High	School Sailing Assistant Coach (spring & fall)
Sailin	g Instructor
Sailin	g Assistant (16-17 years old)
Water	rfront Manager
Wate	rfront Coordinator
B. Full Ti	me (≥ 64+ hrs/2 week period) Part Time (< 32 hrs/wk)

C. Dates available for work: (Please check all that apply and provide additional info. below)

 a. Spring Season (4/21- 6/8)
 b. Summer Season (6/9 - 9/1)
 Limited hours may apply)

c. Fall Season (9/2 – 10/13) (Limited hours may apply)

Details:

- D. Dates/Days <u>not</u> available for work (*please be specific*, keep in mind that this is a seasonal position and staff are expected to work 5-6 days a week. Requesting more than 2 days off in a row will be unacceptable except in legitimate circumstances):
- E. Weekly availability (Daytime, Evenings, Weekends, etc.)

2. List sailing, boating and safety related courses/certifications you have completed or anticipate completing before the season:

3. Describe a situation where you've had to provide emergency assistance:

4. What is your customer service experience? Do you have experience interacting with customers on the phone and in person?

5. Check which classes you would be comfortable teaching (be honest, you do not have to be able to teach them all):

Class	Lead Instruct	Assistant Instruct
Youth Beginner		
Youth Intermediate		
Youth Keelboat		
Adult Dinghy - Beginner		
Adult Keelboat – Beginner		
Adult Dinghy - Intermediate		
Canoe or Kayak		
Stand Up Paddleboarding		
Adaptive Sailing		
At-Risk Youth and Team-Building		
Advanced Clinics/Classes (Race, Spin, etc.) for Youth		
Advanced Clinics/Classes (Race, Spin, etc.) for Adult		
High School Team Coaching		
Running Short Course Races		
Environmental Science Programs		

6. Do you have experience in or with: (check all that apply and continue on back as necessary)

-	anization and maintenance (bookkeeping, filing, etc.)
Explai	1:
	omputer Software (Word, Excel, Google Drive, Database management etc.) n:
Handling	money (cash, credit cards, etc.)
	1:
Child care	e (6 yrs and older)
Explai	1:
•	with diverse populations and underserved youth n:
	Environmental Education
Explai	1:

Sailing and Power Boating History (add more details on the back if necessary)

Sailing Experience: List the boats you have sailed and know well, including position on boat. Be specific. Include the following information: **Craft Type, Crewed, Skippered, Raced, Instructed.**

EXAMPLE 1: 18' Buccaneer, skippered 2 times, crewed 15 regattas, never taught

EXAMPLE 2: Sunfish, skippered 30 times over two summers, in the process I taught my nephew.

EXAMPLE 3: Optimist, skippered 100 times over three seasons, raced for 2 seasons.

EXAMPLE 4: Laser, skippered 200 times over five seasons, instructed at yacht club for two seasons.

Boat Type	Sailing/Racing	Skipper/Crew	Teaching	Years' Experience

Powerboat Experience: (Please list the types of motorboats you are familiar driving)

Boat Type	Years' Experience	Type of weather and water you've used them on

7. List your last three employers. If you have taught sailing before, please be sure to include that organization as well:

Company Name & Supervisor	Dates	Job Responsibilities	Reason for Leaving

A. Are you currently employed? Yes _____ No _____

B. If so, may we inquire of your present employer? Yes _____ No _____

8. List 2 professional references that we may contact, at least one employer required:

Name	Relationship	Phone	Email

Please use the back of this application (or attach another page) to include anything else, an experience, an achievement, or other piece of information that would be useful in addition to the questions in this application.

I certify that the information contained in this application is true and complete to the best of my knowledge. I give authorization to contact the references and/or employers listed above and/or any person or organization that may have information concerning me.

Name (printed):	

Date: Signature:

Email complete form to: justin@communitysailingcenter.org

PO Box 64818 Burlington, VT 05406 : 802.864.2499 : www.communitysailingcenter.org